Univanich Palm Oil PCL is an award winning company listed on the Stock Exchange of Thailand and with headquarters in Krabi Province. The company is a supplier of crude palm oils to domestic food industries and for export. The Univanich Oil Palm Research Centre is internationally recognised for advanced oil palm breeding, tissue culture, and for the production of high yielding hybrid seeds for Thailand’s farmers and for export to growers in more than fifteen countries.

In Thailand, Univanich employs over 1,200 people who enjoy very competitive employment conditions in an attractive environment close to the tourist centres of Krabi and Phuket. Due to the Company’s expansion, Univanich invites applications for the following positions:

**Senior Personnel Supervisor (Krabi)**

This senior staff position is based at the Univanich headquarters in Aoluk District of Krabi Province, reporting to the Senior Commercial Manager, with the following responsibilities:

- Coordinate staff of the HR Department to ensure timely completion of:
  - Payroll preparations
  - Recruitment and documentation of employees
  - Staff register and compliance requirements
  - Staff training
  - Coordination with government authorities

**Qualifications:**

- Minimum of 5 years personnel and HR administration experience
- Able to communicate and negotiate skillfully in both Thai and English
- Strong organizational, interpersonal and communication skills
- Sound knowledge of Thailand’s labour laws and compliance requirements
- A high level of integrity and confidentiality.

This position receives very competitive terms and conditions including assistance with housing close to the company’s HQ offices in Aoluk and a transport allowance.

An application in English enclosing a recent photo and full details of qualifications and experience should be made by 15th September, 2019 to:

The Managing Director  
Univanich Palm Oil Public Co., Ltd.  
P. O. Box 8 - 9  
Aoluk District  
Krabi 81110, or by email to: info@univanich.com

Tel: 0 7568 1116 or 0 7563 4634 ext. 112  
Fax: 0 7568 1124  
Website: www.univanich.com